University of Wisconsin-Madison

Financial Management Meeting

December 12, 2017

Agenda

Welcome & Introductions	Dan Langer	5 minutes
Purchasing Card & Events Policy Update	Rusty Haines	15 minutes
Gift Policy & Procedure Changes	April Cook	20 minutes
Custodian Funds System & NR Number Generator	Rochelle Cushman	15 minutes
Shop@UW Overhead Cost Recovery	Dan Purcell	15 minutes
WISER	Susie Maloney	20 minutes
Enterprise Fleet Management System Update	Jeff Karcher	5 minutes
Q&A and Other Topics		

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Purchasing Card and Events Policy Update

Rusty Haines
Travel and Cards Program Supervisor
Accounting Services

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Purchasing Card Program Update

- Purchasing Card mass reissue and elimination of designated use is deferred from 12/31/17 to allow time to:
  - Address additional Purchasing Card Internal Control observations
  - Pilot and implement Department Purchasing Card Program (see below)

- Reminder: No new designated users may be authorized effective 5/8/17.

- Department Purchasing Card was approved by DOA October 5
  - Would be a Visa Card issued by US Bank and supported by Access Online and distinct from Purchasing Card and Corporate Credit Card programs.
  - Pilot testing and analysis is required prior to full campus implementation; targeted to begin January 2018.
  - DOA has required a full review of the Department Card after the program has been operational for one year.

Purchasing Card Program Update

Department Purchasing Card

- Issued to Departments – Department name on card – Departments can have multiple cards.
- Must have Site Manager and **Division Financial Officer approval** to receive a Department Card.
- Each card is assigned a Department Card Administrator (DCA)
  - DCA must be an employee of the UW (no students/no student employees)
  - DCA will have an assigned Site Manager
  - DCA is personally responsible for all Department Card activity and requirements
  - DCA's Site Manager is personally responsible for review/reconciliation of all Department Card activity
- **A transaction activity log is required to track the location and use of the card**. All other card rules apply (e.g. supporting documentation, business purpose, funding allocation).

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Gift Policy and Procedure Changes

April Cook
Gifts Manager
Accounting Services

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Use of WFAA Gift Funds Policy
Gift Acceptance & Use Procedures

Published December 2017:

- Use of WFAA Gift Funds Policy 131
- Gift Acceptance Procedure 131.1
- Gift Use Procedure 131.2

These publications replace the Chancellor's memo dated November 1, 2011

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Use of WFAA Gift Funds Policy
Gift Acceptance & Use Procedures

Key highlights:

- Five gift criteria remain the same
- No changes to process for depositing gift funds at WFAA nor for requesting gift funds from WFAA for use
- Note that gift funds are allowed to be deposited on campus in certain circumstances
- Guidance provided in Gift Use Procedure for fundraising events

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Gift in Kind Policy & Procedure

Published December 2017:

- Gift in Kind Policy 130
- Gift in Kind Procedure 130.1

These publications replace the RSP memo dated July 19, 1983

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Gift in Kind Policy & Procedure

Key updates to process of accepting a Gift in Kind:

- Complete and forward a Gift in Kind Routing Form prior to taking custody of the item(s) being donated
  - ✓ Certain donations facilitated through WFAA, see Policy 130
- Additional informational fields have been added to Routing Form for capital equipment items valued at $5,000 or more
- Accepting department will provide a copy of Donor Acknowledgement Letter to Gift Management once issued

Gift Policy & Procedures

Documents and resources can be found on Gift Management page of Accounting Services web site:
http://www.bussvc.wisc.edu/acct/gifts/gifts.html

Gift Management training is being developed

Contact April Cook with Questions: giftmgt@bussvc.wisc.edu

PREVIEW

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Custodian Funds System and NR Number Generator

Rochelle Cushman
Cash Management Supervisor
Accounting Services

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Custodian Funds System

New Cash Management system mainly for internal tracking purposes of Custodian Funds

NR Number

Current NR Number

- NR followed by a maximum of 7 digits (letters or numbers)
- Identifier for all types of Custodian Funds

NEW NR Number

- NR followed by 7 numbers
- Unique identifier for all types of Custodian Funds
- NR Number Generator for campus departments

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

NR Number Generator

- To be used for all future Custodian Fund requests
- Campus departments will need to generate an NR number to be used on all paperwork for opening any type of Custodian Fund.
  - The generated NR number will then be used on all paperwork for the Custodian Fund type that is opened.

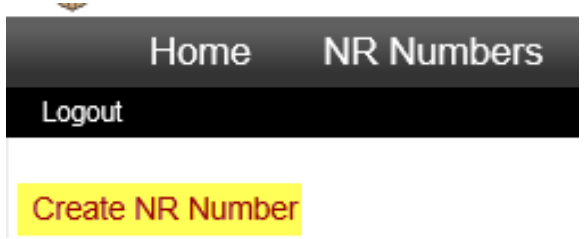
Link for NR Number Generator:

https://www.busserv.wisc.edu/custfundsys/NR-Numbers

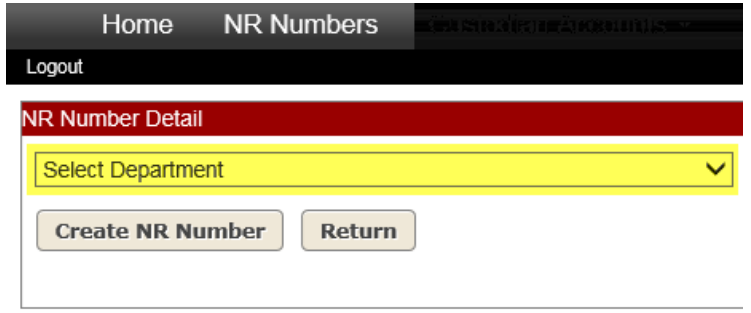
WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

NR Number Generator

- On the NR Numbers page, click Create NR Number



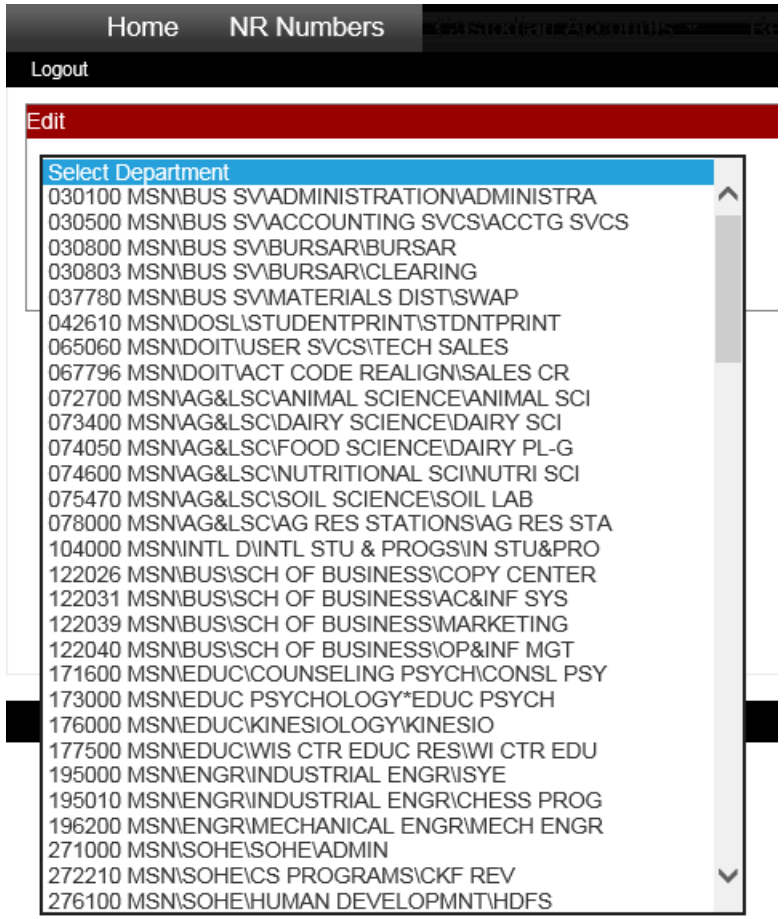
- Select Department from drop down.



WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

NR Number Generator

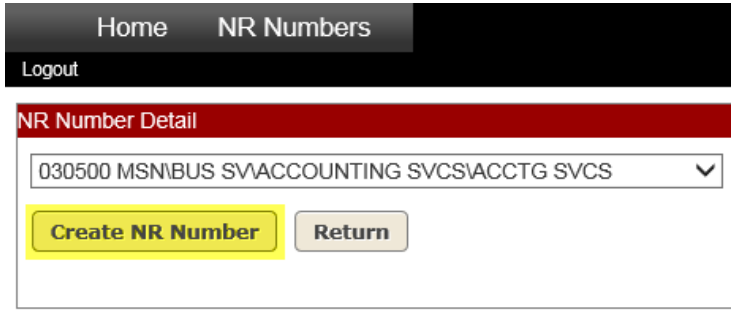
- You can start typing the department ID when you have the drop down selected, so you don't have to scroll through the entire list.
- If the UDDS is not listed, please contact Cash Management via cstdnfnd@bussvc.wisc.edu and ask us to add the UDDS to the Custodian Funds System.



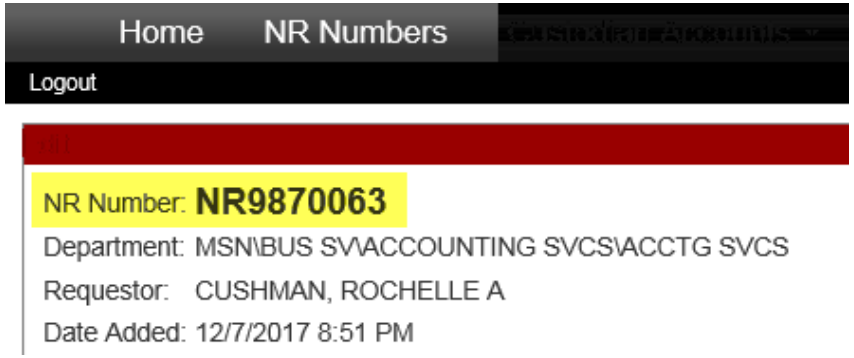
WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

NR Number Generator

- Click the Create NR Number button



- Unique NR Number will be generated



WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Custodian Funds Training

Next Training Sessions

Thursday January 11th @ 9 am
Register here: https://www.talent.wisc.edu/Catalog/Default.aspx?CK=57198

Tuesday February 6th @ 9 am
Register here: https://www.talent.wisc.edu/Catalog/Default.aspx?CK=57199

Thursday March 8th @ 9 am
Register here: https://www.talent.wisc.edu/Catalog/Default.aspx?CK=57200

Tuesday April 3rd @ 1 pm
Register here: https://www.talent.wisc.edu/Catalog/Default.aspx?CK=57201

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

shop@uw

Cost Recovery Methodology

A New Approach

Dan Purcell
Financial Program Manager, MDS/SWAP

Agenda

I. Overview of Shop@UW
II. Current State – MDS Cost Recovery
III. Why Change the Cost Recovery Methodology
IV. Future State – MDS Cost Recovery
V. Impact on the End User

Overview of Shop@UW

- Provides users with an efficient method to order and pay for commonly purchased products
- MDS account used to charge SFS directly for purchases using default funding
- Features negotiated contract prices and terms (e.g. no sales tax, free shipping* & returns, next day delivery, consolidated billing)
- Easily accessible order history & transactional detail

*some exceptions apply to certain vendors

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

Types of Products

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

ARE YOU PREPARED FOR FISCAL YEAR END 2017?

As we approach Fiscal Year End 2017 you will need to be aware of important deadlines for year-end processing.

June 16, 2017

- All purchases made through Shop@UW and the MDS Verona warehouse must be placed by end of business day on June 16, 2017, to ensure that the charges are applies to FY17 funding.
- Please keep in mind that even if orders are placed by June 16, any potential back–orders may be delayed and could be billed in FY18.
- Orders placed after June 16, 2017, may or may not be billed to FY17 depending on product receipt date and potential back–order status.

NEED AN ACCOUNT?

MD Account Setup Form
Parent/Child Account Entry

SHOP@UW NEWS

Are You Prepared for Fiscal Year End 2017?

Changes to MDS Portion of PAT

More News >>

GET HELP

PPT Slides from Past Training
(PDF download)

- Training for New Users
- Advanced Functions

Shop@UW Resources

- Shop@UW Training and Tutorials
  - http://www.bussvc.wisc.edu/shopuw/tutorials.html
  - Download PDF's
  - Watch video
  - Available upon request
- Tools for MD account setup and revision
  - http://www.bussvc.wisc.edu/shopuw/account.html
- Shop@UW customer service
  - Phone 608-497-4400
  - Email shopuw@bussvc.wisc.edu
- Vendor Contact, Return, and Shipping Info
  - http://www.bussvc.wisc.edu/shopuw/contact-vendors.html

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

MDS Cost Recovery

Current State

- All pricing displayed on Shop@UW is negotiated competitively at the time contracts are awarded.
- In addition to competitive pricing vendors provide negotiated discounts or rebates to MDS for eCommerce support and services. (i.e. Prompt Payment, Batch Processing, Customer Management, electronic invoicing etc.)
- Vendor rebates and discounts are collected and retained by MDS and are used to cover operating expenses. (MDS Facilities, Trucks, Drivers, Jaggaer software, etc.)
- The amount of these rebates and discounts are not disclosed to the customer.

Why Change the Cost Recovery Methodology?

- Federal interest in whether allocations of costs and discounts related to purchases have been applied according to federal cost accounting standards
- Federal regulations are in place to ensure that federal awards are not overcharged for internal services compared to other sources of funding
  - Institution may not discriminate between assessment of costs for supporting activities related to federal awards and costs for supporting activities related to non-federal funding sources
  - Cost allocation must be designed to recover only the aggregate cost of the services provided
- UW-Madison currently differs from peer institutions in recovering costs for eCommerce operations by using vendor discounts and rebates
- Biennial review of operating expenses will likely result in rate adjustments

MDS Cost Recovery

Future State

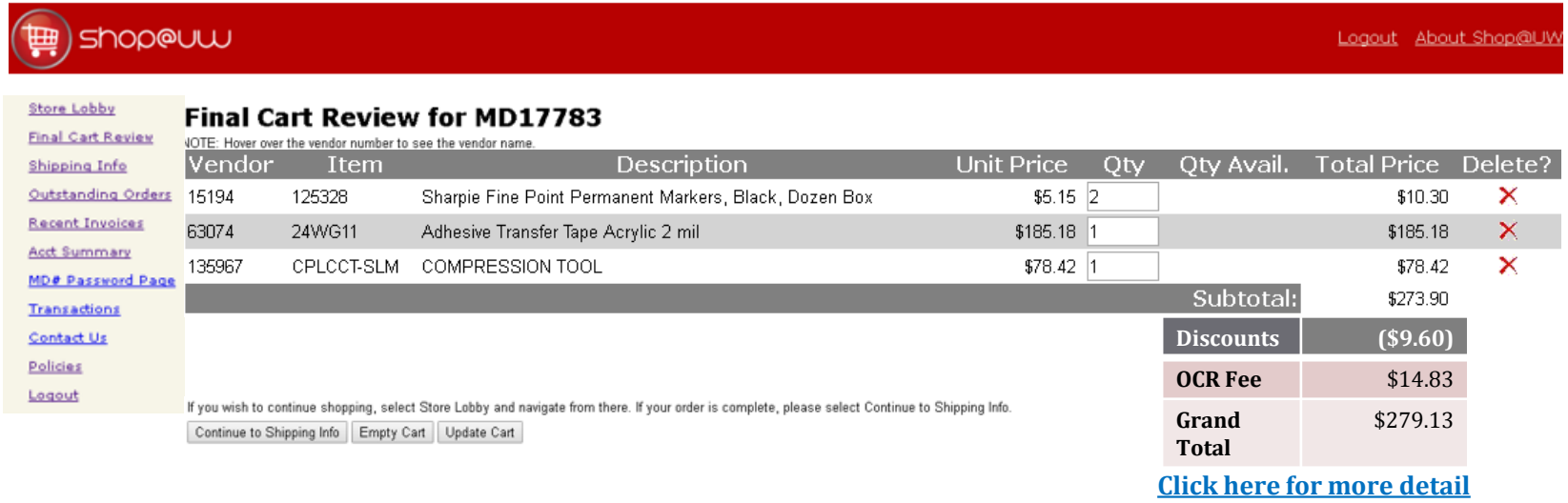
- Vendor pricing on Shop@UW remains negotiated by contract.
- In accordance with Federal rules, all vendor discounts and rebates will be passed on to the customer. These discounts and rebates will be applied directly at the point of purchase.
- MDS will recover its operating costs by applying an overhead cost recovery rate that has been calculated for each vendor.
- This new funding model will provide a more stable source of funding for eCommerce at UW-Madison and improves transparency of the Shop@UW purchasing process.

Current State - Final Cart Review

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

Future State – Final Cart Review



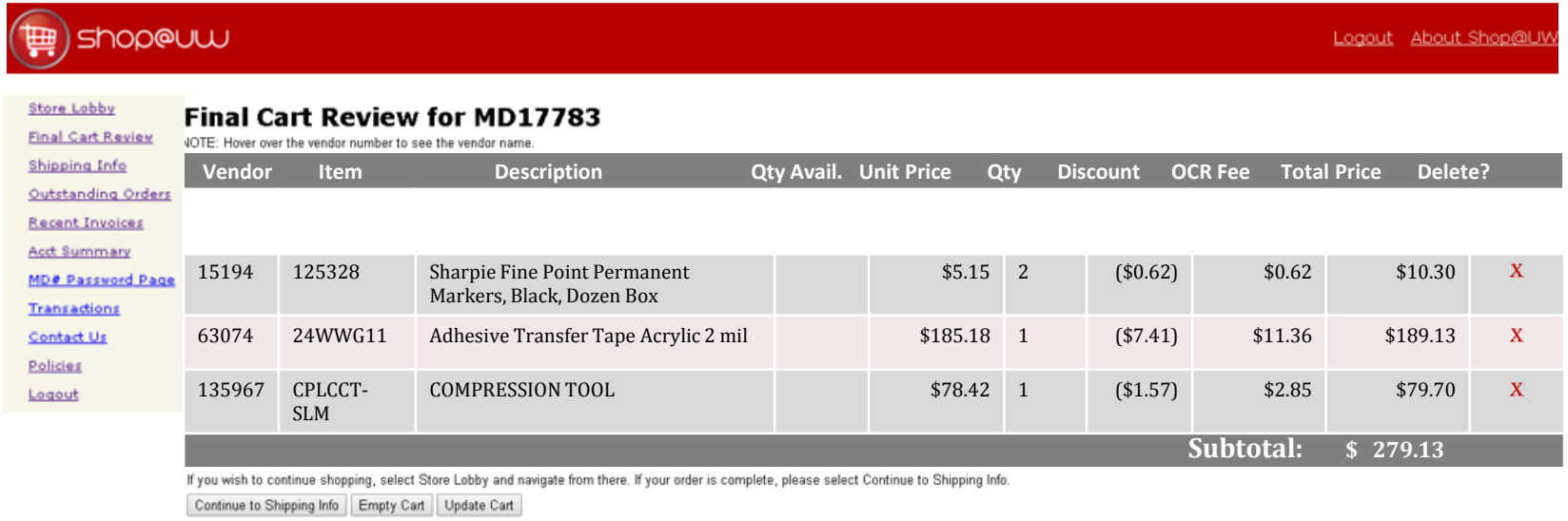
Click here for more detail

Hyperlink takes user to 2nd slide, which has line item detail.

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

Future State - “Click Here for more detail”



shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

School of Medicine and Public Health

April – May 2017

Shop@UW Vendor	Shop@UW Spend Old Methodology	Shop@UW Spend New Methodology	Additional Fee/(Savings)	
Grand Total	**2,023,570.62**	**2,012,604.34**	**(10,966.28)**	-0.54%
FISHER SCI	805,112.30	791,822.31	(13,289.99)	-1.65%
CYLNDR RENT	25,465.86	19,741.92	(5,723.94)	-22.48%
VWR INTL	304,515.80	302,550.09	(1,965.71)	-0.65%
MDS INVOICE 2	19,653.99	19,164.32	(489.67)	-2.49%
MDS INVOICE	353.93	318.86	(35.07)	-9.91%
SHI	3,087.55	3,069.57	(17.98)	-0.58%
BULKTANK	950.00	950.00	0.00	0.00%
RETURN	(157.61)	(157.61)	0.00	0.00%
CRESCENT	121.34	123.15	1.81	1.49%
KRANZ	273.35	277.42	4.07	1.49%
UNISOURCE	294.08	298.46	4.38	1.49%
NEWARK	1,221.91	1,240.10	18.19	1.49%
FASTENAL	2,275.98	2,309.86	33.88	1.49%
MSC IND	2,791.55	2,833.11	41.56	1.49%
EIS OFFICE	6,716.11	6,816.10	99.99	1.49%
ROCHE	7,182.48	7,289.41	106.93	1.49%
RAININ	9,368.58	9,508.06	139.48	1.49%
STAPLES	119,195.11	119,337.43	142.32	0.12%
SANTA CRUZ	9,566.87	9,709.30	142.43	1.49%
DOT SCI	25,365.97	25,562.10	196.13	0.77%
GRAINGER	10,644.49	10,882.93	238.44	2.24%
UBS PV	16,836.15	17,086.81	250.66	1.49%
EPPENDORF	19,554.90	19,846.03	291.13	1.49%
INT DNA	21,110.74	21,425.04	314.30	1.49%
QIAGEN	25,230.07	25,605.70	375.63	1.49%
PROMEGA	30,052.71	30,500.13	447.42	1.49%
SIGMA	100,977.37	101,435.00	457.63	0.45%
BIO-RAD	61,885.70	62,807.05	921.35	1.49%
AIRGAS	45,974.61	48,453.26	2,478.65	5.39%
DELL	347,948.73	351,798.43	3,849.70	1.11%

- Estimated savings of $66,000 over the course of the fiscal year.
- More than 50% of all Shop@UW spend is with Fisher and VWR.

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

University Housing

April-May 2017

Shop@UW Vendor	Shop@UW Spend Old Methodology	Shop@UW Spend New Methodology	Additional Fee/(Savings)	
Grand Total	**214,872.69**	**219,522.97**	**4,650.28**	2.16%
CYLNDR RENT	267.08	194.24	(72.84)	-27.27%
VWR INTL	4,045.99	4,019.87	(26.12)	-0.65%
FISHER SCI	1,357.06	1,334.66	(22.40)	-1.65%
SHI	1,285.38	1,277.89	(7.49)	-0.58%
FREIGHT	14.48	14.48	0.00	0.00%
SANTA CRUZ	156.00	158.32	2.32	1.49%
STAPLES	14,134.23	14,151.11	16.88	0.12%
DELL	1,618.00	1,635.90	17.90	1.11%
EIS OFFICE	1,482.40	1,504.47	22.07	1.49%
FASTENAL	2,489.01	2,526.07	37.06	1.49%
MSC IND	3,846.15	3,903.41	57.26	1.49%
KRANZ	9,851.88	9,998.55	146.67	1.49%
UNISOURCE	11,157.73	11,323.85	166.12	1.49%
MDS INVOICE	7,234.66	7,687.08	452.42	6.25%
CRESCENT	55,023.12	55,842.30	819.18	1.49%
MDS INVOICE 2	32,017.82	33,515.89	1,498.07	4.68%
GRAINGER	68,891.70	70,434.87	1,543.17	2.24%

- Estimated additional cost of $28,000 over the course of the fiscal year.
- Over 72% of all Shop@UW spend is with Grainger, MDS Warehouse, and Crescent.

shop@uw

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

MDS Cost Recovery

- Users will benefit from increased transparency regarding the costs associated with Shop@UW services and how those expenses are allocated.

- MDS is working with Business Services leadership to plan for improvements in procurement strategy and tools, in partnership with colleagues at UW System and UW Milwaukee, and with the help of Huron through their ERP Assessment of the Shared Financial System.

- While other methodologies were considered, this was the only viable option that promotes equitable contribution from all funding sources.

Questions / Feedback

WISER

Susie Maloney
Financial Information Reporting
Interim Director
Accounting Services

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

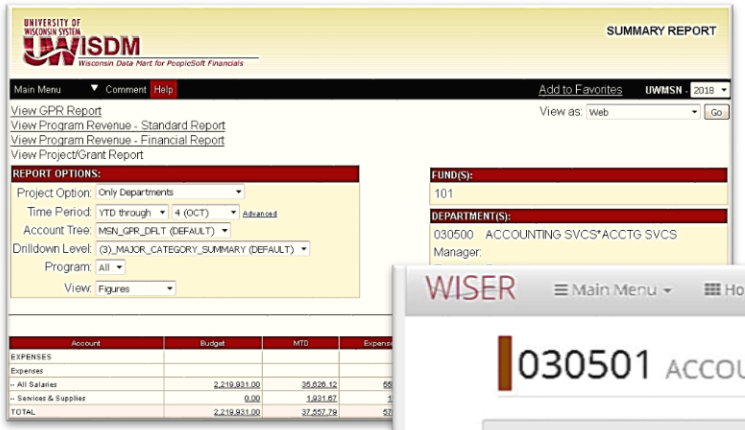
WISCONSIN

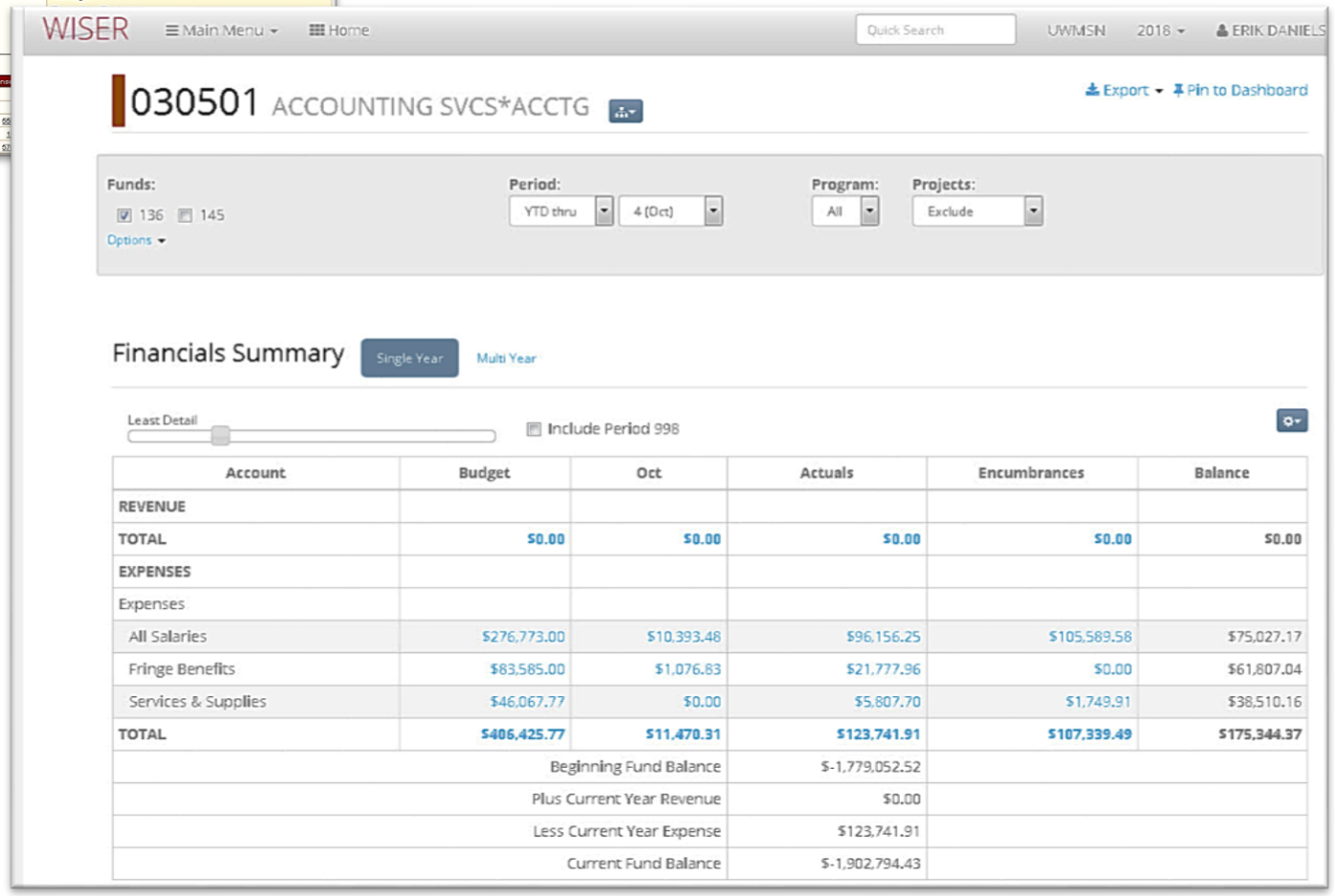
UNIVERSITY OF WISCONSIN–MADISON

What is WISER?

- WISER is a modern, web-based Enterprise Reporting tool that has been developed by DoIT for all campuses in the UW System
- WISER contains financial and demographic data from SFS, HRS and certain legacy transactions presented as online reports and transactional line detail
- Currently department, expense, transaction, and payroll reports are available
- In the future project, AP/PO, and funding validation searches will be available
- WISER will be implemented using a phased rollout approach with the Department Search, Transaction Search, and Payroll Reports going live in mid-December
- Don’t Worry! WISDM isn’t going away yet!

WISDM vs WISER



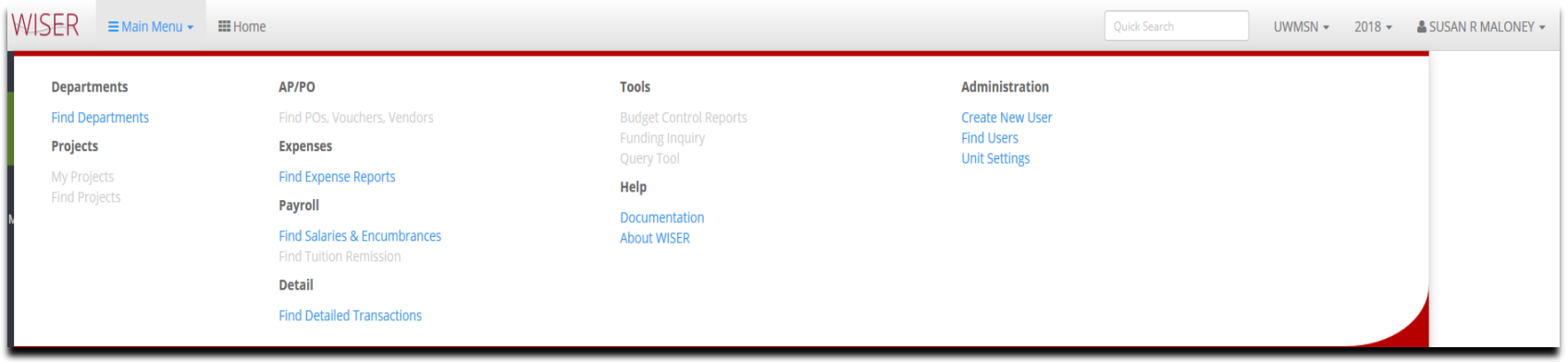


Account	Budget	Oct	Actuals	Encumbrances	Balance
REVENUE					
TOTAL	$0.00	$0.00	$0.00	$0.00	$0.00
EXPENSES					
Expenses					
All Salaries	$276,773.00	$10,393.48	$96,156.25	$105,589.58	$75,027.17
Fringe Benefits	$83,585.00	$1,076.83	$21,777.96	$0.00	$61,807.04
Services & Supplies	$46,067.77	$0.00	$5,807.70	$1,749.91	$38,510.16
TOTAL	$406,425.77	$11,470.31	$123,741.91	$107,339.49	$175,344.37
		Beginning Fund Balance	$-1,779,052.52		
		Plus Current Year Revenue	$0.00		
		Less Current Year Expense	$123,741.91		
		Current Fund Balance	$-1,902,794.43		

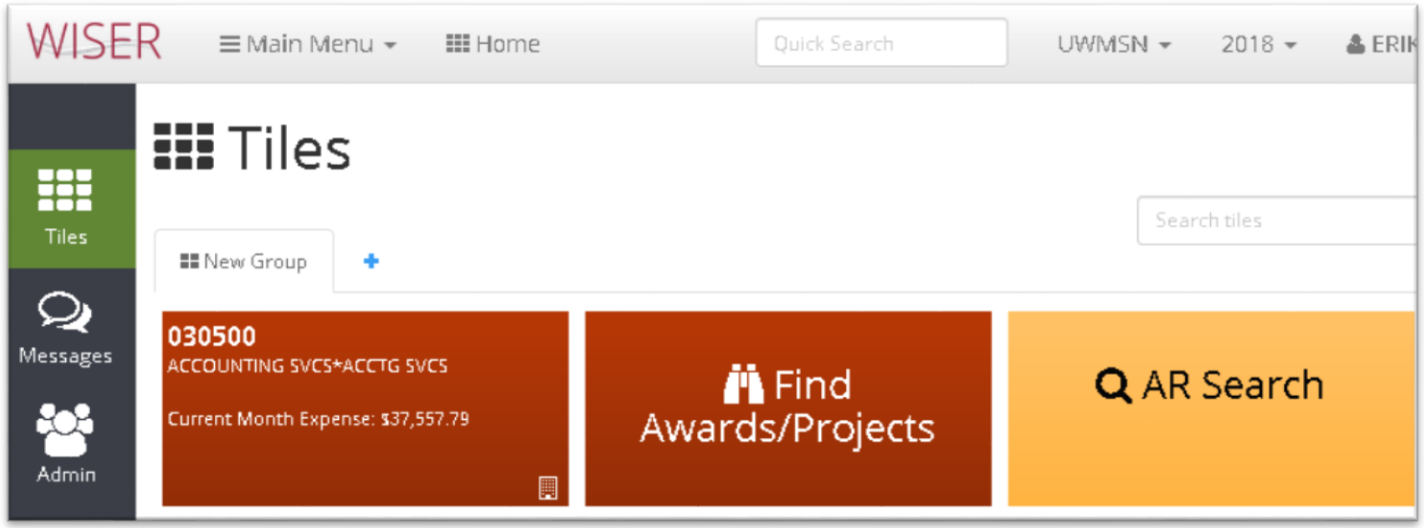
WISER offers a toned down, sleek, more user friendly interface for reporting and transactional data searches

WISER Main Menu

General Navigation starts at a newly designed Main Menu



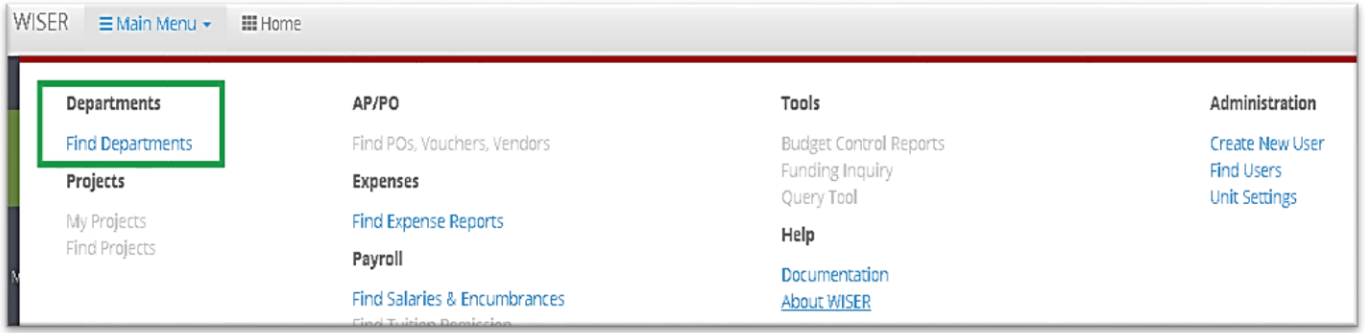
WISER Home/Tiles

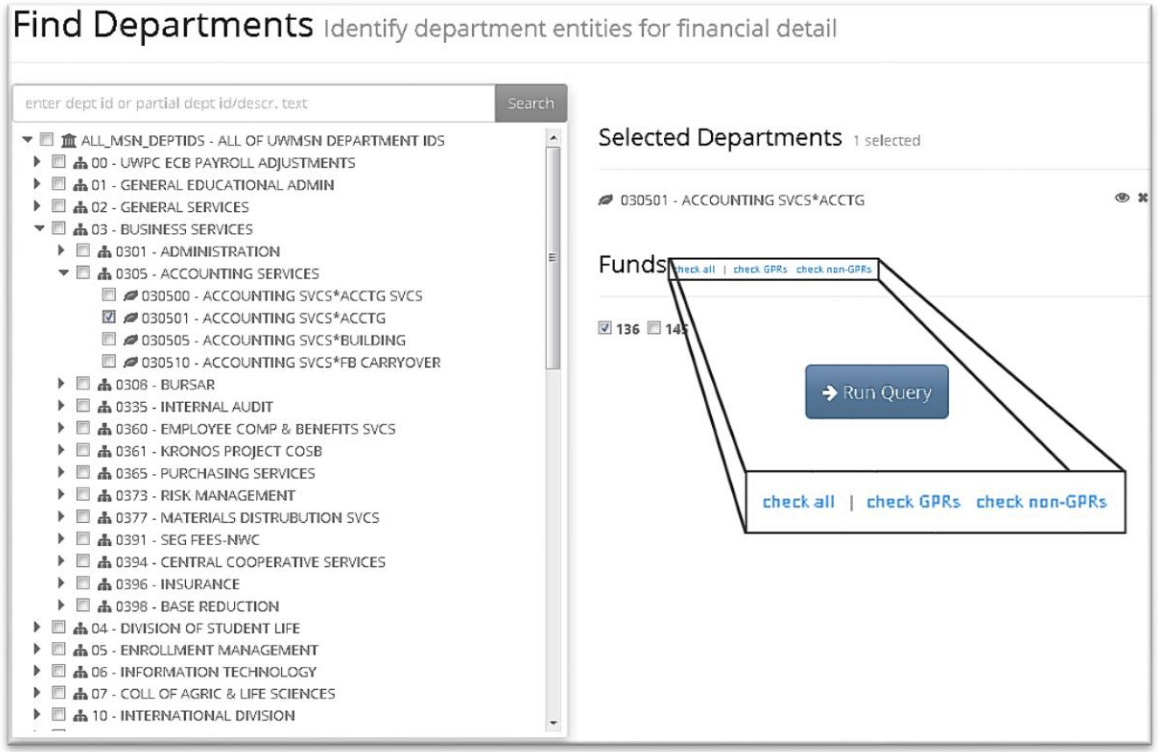


WISER gives users the ability to add tiles to the home screen for quick and easy saved searches and fewer clicks when navigating

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

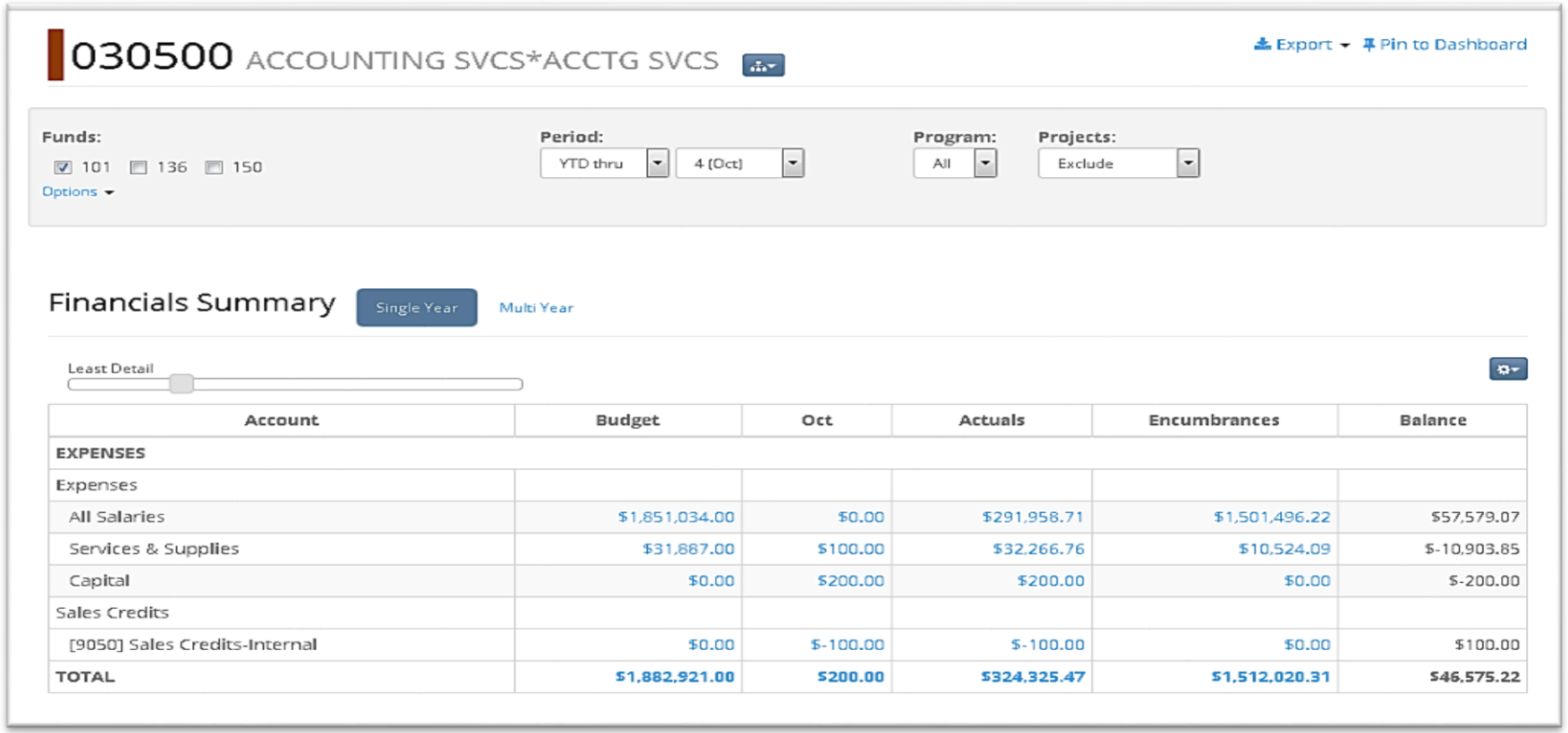
WISER Department Search





- WISER combines WISDM Department Search and Department Rollup
  - Includes fund filtering based on GPR, Non-GPR, or all funds

WISER Department Search



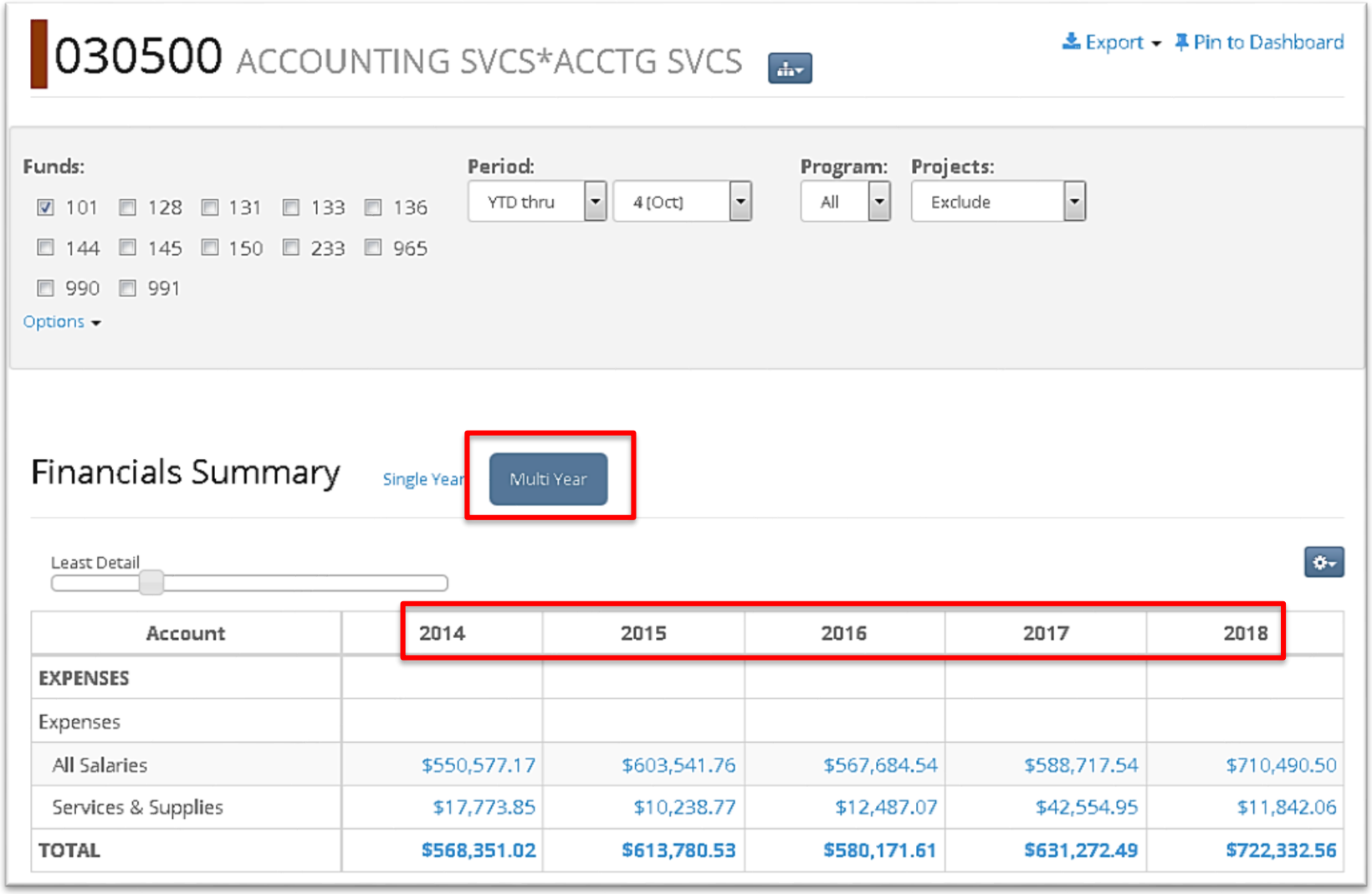
Account	Budget	Oct	Actuals	Encumbrances	Balance
EXPENSES					
Expenses					
All Salaries	$1,851,034.00	$0.00	$291,958.71	$1,501,496.22	$57,579.07
Services & Supplies	$31,887.00	$100.00	$32,266.76	$10,524.09	$-10,903.85
Capital	$0.00	$200.00	$200.00	$0.00	$-200.00
Sales Credits					
[9050] Sales Credits-Internal	$0.00	$-100.00	$-100.00	$0.00	$100.00
TOTAL	**$1,882,921.00**	**$200.00**	**$324,325.47**	**$1,512,020.31**	**$46,575.22**

What's New?

- Multi-year searches display up to five years of expenses
- Expense Categories: Financials Summary, Personnel, Purchasing, and Expense Reports
- Streamlined look and feel
- More intuitive drill down slider to adjust detail level
- Scope Up feature allows users to jump up one level or straight to the Division level when they select the Department Tree

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

WISER Department Search



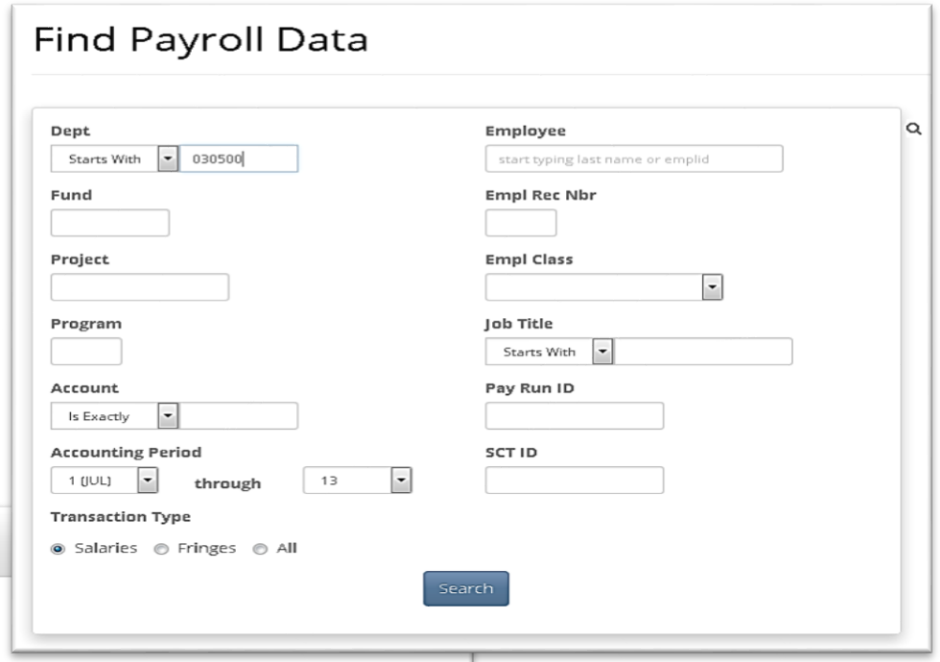
Account	2014	2015	2016	2017	2018
EXPENSES					
Expenses					
All Salaries	$550,577.17	$603,541.76	$567,684.54	$588,717.54	$710,490.50
Services & Supplies	$17,773.85	$10,238.77	$12,487.07	$42,554.95	$11,842.06
TOTAL	**$568,351.02**	**$613,780.53**	**$580,171.61**	**$631,272.49**	**$722,332.56**

WISER includes Multi Year reporting capabilities for Department Searches

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

WISER Payroll Search

- Use the Salaries & Encumbrances search to find salary and commitments for a selected employee or department.
- Can select to display salaries only, fringes only or both salaries and fringes.
- Results will be for fiscal year identified in upper right hand corner



WISER ☰ Main Menu ▾ Home Quick Search

Find Payroll Data Search Results

Pin to Dashboard

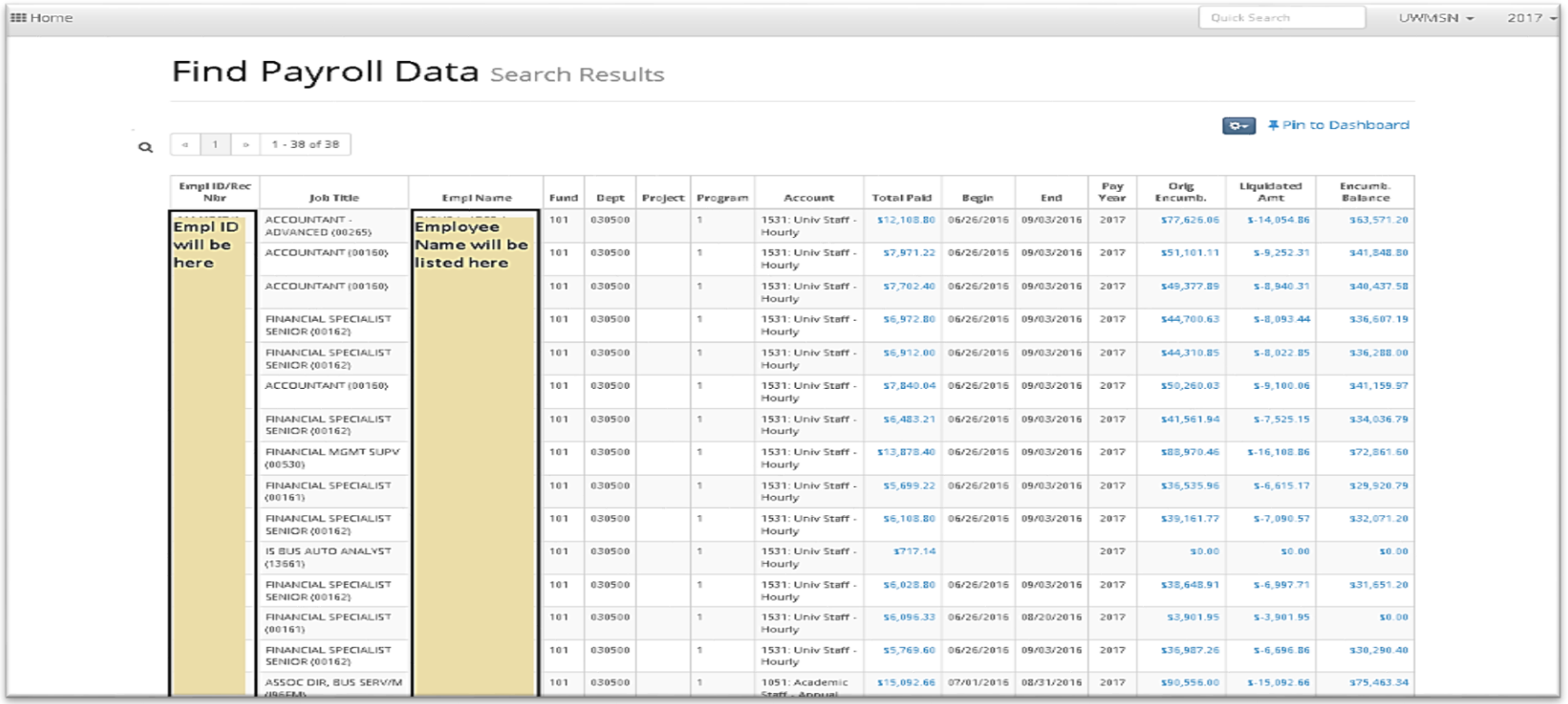
« 1 2 3 » 1 - 50 of 139

Empl ID/Rec Nbr	Job Title	Empl Name	Fund	Dept	Project	Program	Account	Total Paid	Begin	End	Pay Year	Orig Encumb.	Liquidated Amt	Encumb. Balance
-1/-1	[Missing] [ ]		101	030500		1	1051: Academic Staff - Annual	$65,677.58	07/01/2017	08/31/2017	2018	$1,071,491.68	$-129,540.64	$941,951.04
-1/-1	[Missing] [ ]		101	030500		1	1054: Academic Staff - Hourly	$43.96			2018	$0.00	$0.00	$0.00
-1/-1	[Missing] [ ]		101	030500	101A000	1	1908: Fac/Acad - Income Continuation	$218.08			2018	$0.00	$0.00	$0.00
-1/-1	[Missing] [ ]		101	030500	101A000	1	1907: Fac/Acad - Retirement	$14,707.87			2018	$0.00	$0.00	$0.00

WISCONSIN
UNIVERSITY OF WISCONSIN–MADISON

WISER Payroll Search

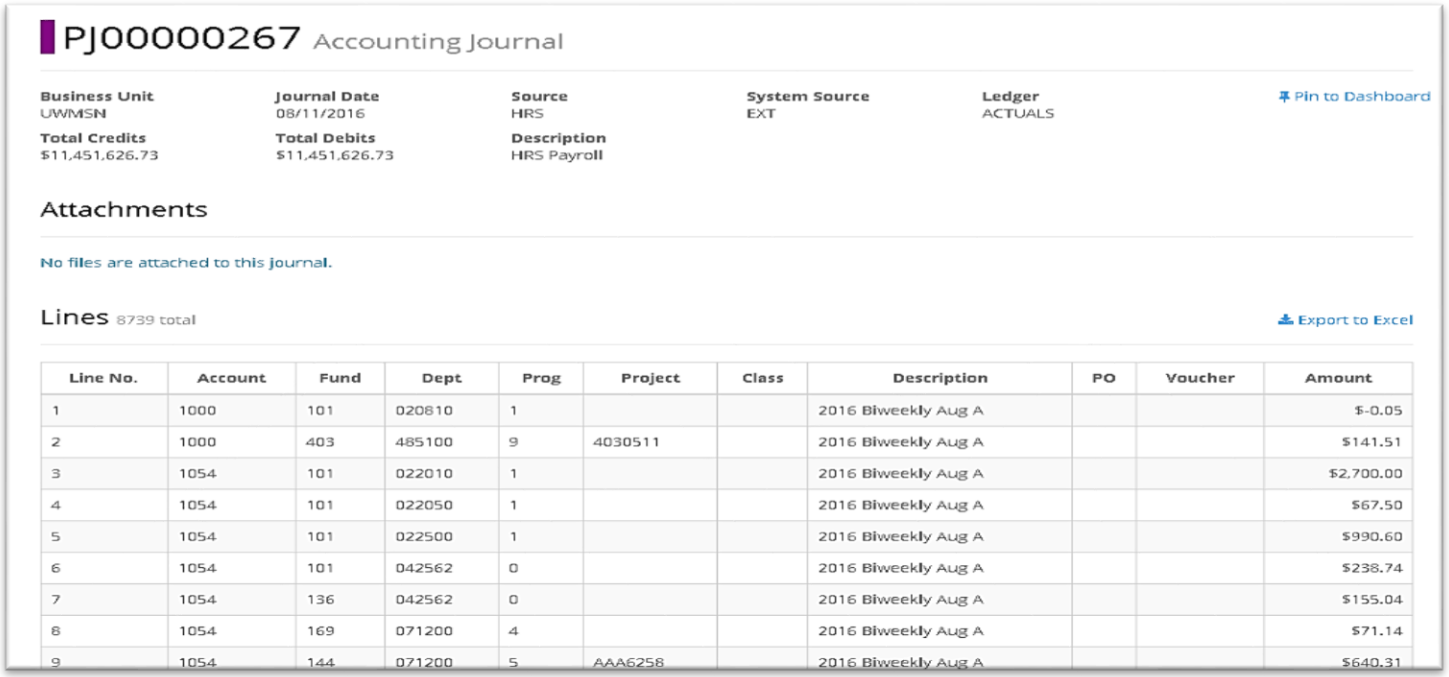
- Results of search will open in new page. To edit search, click on the looking glass icon.
- Results will provide the Total Amount Paid for the Fiscal Year, the begin and end dates of the encumbrance, the pay year, Original Encumbrance Amount, Liquidated Amount and Encumbrance Balance.



Empl ID/Rec Nbr	Job Title	Empl Name	Fund	Dept	Project	Program	Account	Total Paid	Begin	End	Pay Year	Orig Encumb.	Liquidated Amt	Encumb. Balance
	ACCOUNTANT - ADVANCED (00265)		101	030500		1	1531: Univ Staff - Hourly	$12,108.80	06/26/2016	09/03/2016	2017	$77,626.06	$-14,054.86	$63,571.20
	ACCOUNTANT (00160)		101	030500		1	1531: Univ Staff - Hourly	$7,971.22	06/26/2016	09/03/2016	2017	$51,101.11	$-9,252.31	$41,848.80
	ACCOUNTANT (00160)		101	030500		1	1531: Univ Staff - Hourly	$7,702.40	06/26/2016	09/03/2016	2017	$49,377.89	$-8,940.31	$40,437.58
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$6,972.80	06/26/2016	09/03/2016	2017	$44,700.63	$-8,093.44	$36,607.19
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$6,912.00	06/26/2016	09/03/2016	2017	$44,310.85	$-8,022.85	$36,288.00
	ACCOUNTANT (00160)		101	030500		1	1531: Univ Staff - Hourly	$7,840.04	06/26/2016	09/03/2016	2017	$50,260.03	$-9,100.06	$41,159.97
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$6,483.21	06/26/2016	09/03/2016	2017	$41,561.94	$-7,525.15	$34,036.79
	FINANCIAL MGMT SUPV (00530)		101	030500		1	1531: Univ Staff - Hourly	$13,878.40	06/26/2016	09/03/2016	2017	$88,970.46	$-16,108.86	$72,861.60
	FINANCIAL SPECIALIST (00161)		101	030500		1	1531: Univ Staff - Hourly	$5,699.22	06/26/2016	09/03/2016	2017	$36,535.96	$-6,615.17	$29,920.79
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$6,108.80	06/26/2016	09/03/2016	2017	$39,161.77	$-7,090.57	$32,071.20
	IS BUS AUTO ANALYST (13661)		101	030500		1	1531: Univ Staff - Hourly	$717.14			2017	$0.00	$0.00	$0.00
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$6,028.80	06/26/2016	09/03/2016	2017	$38,648.91	$-6,997.71	$31,651.20
	FINANCIAL SPECIALIST (00161)		101	030500		1	1531: Univ Staff - Hourly	$6,096.33	06/26/2016	08/20/2016	2017	$3,901.95	$-3,901.95	$0.00
	FINANCIAL SPECIALIST SENIOR (00162)		101	030500		1	1531: Univ Staff - Hourly	$5,769.60	06/26/2016	09/03/2016	2017	$36,987.26	$-6,696.86	$30,290.40
	ASSOC DIR, BUS SERV/M (I86EM)		101	030500		1	1051: Academic Staff - Annual	$15,092.66	07/01/2016	08/31/2016	2017	$90,556.00	$-15,092.66	$75,463.34

WISER Payroll Journal Detail

- The journal ID appears at the top of the window with header information below
- If there are attachments they will be located in the new Attachments section
- Click Export to Excel to open the journal lines in an Excel spreadsheet



PJ00000267 Accounting Journal

Business Unit	Journal Date	Source	System Source	Ledger	
UWMSN	08/11/2016	HRS	EXT	ACTUALS	Pin to Dashboard
Total Credits	**Total Debits**	**Description**			
$11,451,626.73	$11,451,626.73	HRS Payroll			

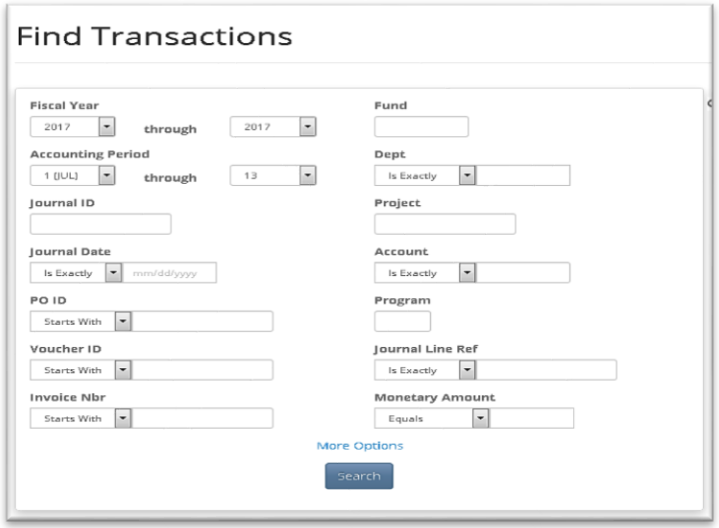
Attachments

No files are attached to this journal.

Lines 8739 total — Export to Excel

Line No.	Account	Fund	Dept	Prog	Project	Class	Description	PO	Voucher	Amount
1	1000	101	020810	1			2016 Biweekly Aug A			$-0.05
2	1000	403	485100	9	4030511		2016 Biweekly Aug A			$141.51
3	1054	101	022010	1			2016 Biweekly Aug A			$2,700.00
4	1054	101	022050	1			2016 Biweekly Aug A			$67.50
5	1054	101	022500	1			2016 Biweekly Aug A			$990.60
6	1054	101	042562	0			2016 Biweekly Aug A			$238.74
7	1054	136	042562	0			2016 Biweekly Aug A			$155.04
8	1054	169	071200	4			2016 Biweekly Aug A			$71.14
9	1054	144	071200	5	AAA6258		2016 Biweekly Aug A			$640.31

WISER Transaction Search



- Use the Transaction Search to find specific transactions by Fund, Department, Journal ID, Project or many other criteria.
- Click the More Options link to open even more search criteria.

Find Transactions Search Results

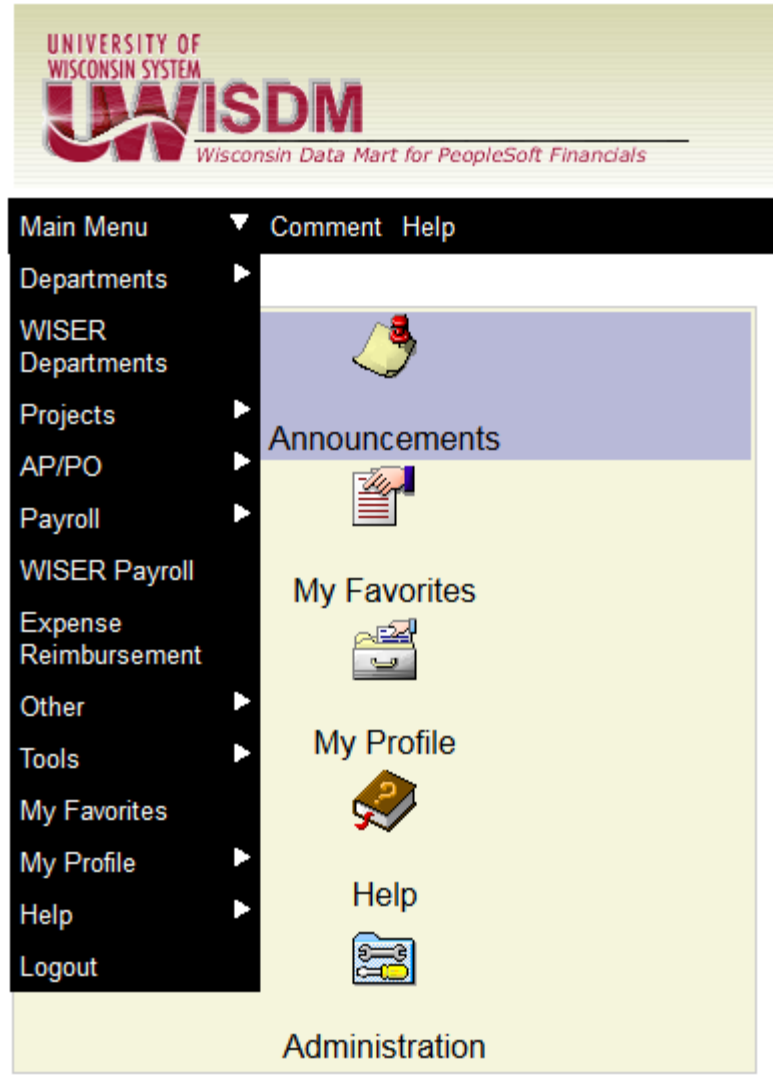
Pin to Dashboard

« 1 » 1 - 22 of 22

Amount	Fund	Dept	Project	Program	Account	Acct Descr	Line Descr	PO Id	Voucher Id	Invoice Id	Accounting Period	Jrnl Date	Posted Date	Jrnl ID	Ledger	Source	System Source
$0.00	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	ENCUMBRANCE SUMMARY				2	08/28/16	08/29/16	PE00001184	ACTUALS	HRS	EXT
$-27.98	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	ENCUMBRANCE SUMMARY				2	08/24/16	08/25/16	PE00001182	ACTUALS	HRS	EXT
$8,684.16	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	2016 UNCLASSIFIED AUGUST				2	08/18/16	08/22/16	PJ00000268	ACTUALS	HRS	EXT
$32,779.34	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	ENCUMBRANCE SUMMARY				2	08/17/16	08/19/16	PE00001177	ACTUALS	HRS	EXT
$-8,464.30	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	2016 UNCLASSIFIED AUGUST				2	08/18/16	08/19/16	PP00000264	ACTUALS	HRS	EXT
$48,559.49	144	532007	PRJ77AD	5	1051	Academic Staff - Annual	ENCUMBRANCE SUMMARY				2	08/18/16	08/19/16	PE00001178	ACTUALS	HRS	EXT
$3,447.61	144	532007	PRJ77AD	5	1975	Academic-Fringe-Gift/Fed Trf	FRINGE ALO				2	08/31/16	08/31/16	FX00000039	ACTUALS	ALO	ALO
$298.37	144	532007	PRJ77AD	5	2260	Communication-	CASHIER				3	09/07/16	09/07/16	JRT0210484	ACTUALS	INT	EXT

WISER Access/WISDM Main Menu During Transition

WISER Access through WISDM



Training Options

- Large group informational sessions in December
- WISER training will replace WISDM training beginning January

➢ WISER Info Session	12/08/2017	1-2:00PM	Biochem 1211
➢ WISER Info Session	12/20/2017	10-11AM	Biochem 1211
➢ WISER Training	1/12/2018	1-3:30PM	Room 5041, 21 N Park St
➢ WISER Training	2/16/2018	1-3:30PM	Room 5041, 21 N Park St
➢ WISER Training	3/14/2018	1-3:30PM	Room 5041, 21 N Park St

➢ *Sign Up for the above at https://www.talent.wisc.edu/Catalog/Default.aspx under Business Services Topics*

- Offering additional WISER Training Session in January and February
- A new WISER section will be available on the Accounting Services website with materials and information
- Departments can request a training for their area as needed

Tentative Timeline

December 2017

- Department , Payroll, and Transaction Searches go live

February 2018

- AP/PO Searches go live

April 2018

- Project Searches go live

WISCONSIN

UNIVERSITY OF WISCONSIN–MADISON

Enterprise Fleet Management System (EFMS) Update

Jeff Karcher
Director
Risk Management

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Enterprise Fleet Management System (EFMS)

- 8000 plus individuals authorized in the new system.
- Reminder, to register go to https://fleetportal.wi.gov/my.policy for registration.
  - http://www.bussvc.wisc.edu/risk_mgt/drivetable.html
- Note - Working with DOA on follow-up to number of issues with the EFMS.
- Call or email with questions 262-8925, jeff.karcher@wisc.edu

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Thank you for attending.

Future Financial Management Meetings

Rooms 1106 & 1108, 21 N Park Street
9:30 am - 11:30 am

February 13, 2018 • April 10, 2018 • June 12, 2018 • August 14, 2018

October 9, 2018 • December 11, 2018

WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON