

Wisconsin State Driving Training Course – Refresher Registration

Class Number	Term	Dates	Course Name:
63955	Spring 2022	Current	Spring 2022 WI Van Driver-Refresher
10765	Summer 2022		WI Van Driver-Refresher
33076	Fall 2022		WI Van Driver-Refresher

How to Register:

You must be logged in to add classes to your cart or enroll.

1. Log into the [myMadisonCollege Portal](#) (Need an account? [Create an Account](#) or Unsure if you have an account? [Search for Your Account](#))
2. Click on the "Classes" tile
3. Click on "Class Search and Enroll" (left hand menu)
4. Select the term you wish to enroll in (Fall 2021)
5. Enter the first few key words in the Course name or the Course # into the Search for Classes text box (**Wisconsin State Driving Training Course 33676**)
6. A list of classes will populate. The lists defaults to Open Classes Only.
7. Clicking on a class will show more course information and sections of the class.
8. Once you've found the section of a class that meets your needs, click the row of the class and you'll begin the enrollment process.
9. Step 1 of 3: Confirm this is the class section you want and click "Next".
10. Step 2 of 3: Decide if you want to Enroll in the class now or add it to your Shopping Cart for later enrollment and click "Next". For further instructions on how to enroll from your shopping cart, skip to step 7.
11. Step 3 of 3: Review your course selection one final time and then click "Submit".
12. Click "View My Classes" in the left-hand navigation to confirm your results.
13. You can enroll or delete from your shopping cart by placing checkmarks in the corresponding "select" box for each class and then clicking "Enroll", "Delete" or "Validate".
14. Click "View My Classes" in the left-hand navigation to confirm results.

If you need help or wish to register by phone, be sure you have the five-digit class number and call (608) 258-2301, ext. 2.

Cost & Payment:

The current cost is \$11.55. Fees are updated every year between Spring and Summer semesters.

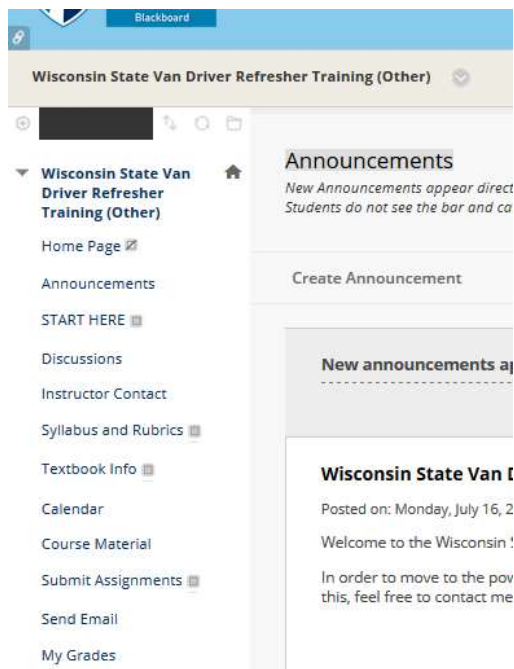
Payment - There is a financial section available when students log in. That's the quickest way to make an online payment. Other possible payment methods are listed here: <https://students.madisoncollege.edu/pay-tuition>

After Registering:

Your online classroom is [Blackboard](#). Log into Blackboard the **day after** you register and you should see Van Driver Refresher listed under "My Courses". Click the course to start the training.



Use the menu to navigate through your course.



Certificates

As a self-paced class, students email the instructor when they complete the course. After successfully passing, the instructor provides a list to the Administrator, who e-mails the PDF file to each student's College and personal email addresses. Below is an example of the certificate.

