

PROPERTY CONTROL

Q & A Session

Topic: Fabrication

October 8, 2026

1:00 PM – 2:00 PM

Facilitator: Cha Lor

Agenda

- Overview of the Fabrication Process
- Fabrication Funding Process
- Funding Source Rule Structures
- Project Budget to Actuals Report
- Questions

Overview of the Fabrication Process

- DPA completes and submit [Capital Equipment Fabrication Request](#) form.
- Property Control reviews the form, confirms title, and request a Project worktag through the FDM Maintenance tool.
- Department must code component purchases and direct labor costs to a Spend Category **SC00406**: Equipment-Fabrications and the Project Worktag.
- When the fabrication is ready to be placed into service and all expenses have been paid, the DPA notify Property Control.
- Property Control will review and aggregate all the costs to establish the value of the equipment, capitalize the Project, register the asset, and assign a barcode tag.

Fabrication Funding Process

- Fabrication Project Worktag
 - Default related worktags
 - Cost Center: **CC002216** – Financial Information Management (FIM)
 - Fund: **FD0701** – MFS Project Fund
 - Function: **FN0100** – Institutional Support
 - **Expenditure Treatment: Capital Equipment**
- ***Please do not change the defaulted values
- Funding source(s) and funding source rule will be created for each Project

Fabrication Funding Process

- Funding Source Rule Set up
 - Percentage
 - Funding source priority
 - Activity code
- Funding Source Reclassification process will re-allocate the expenses from the default funding values to the department's funding.
 - Schedule task to run daily starting in November

Funding Source Rule Structures

- Percentage example:

View Funding Source Rule [PJ000006434 UWMSN | DoBS | SPECTROMETER \(WISCONSIN\)](#) 



Project

[PJ000006434 UWMSN | DoBS | SPECTROMETER \(WISCONSIN\)](#)

Company

[UWMSN University of Wisconsin Madison](#)

Description

This funding source rule allocates \$500000 from grant GR000011945 to fund fabrication project PJ000006434.

Evaluation Date Option

Accounting Date

Default Funding Source

[UW | Default Funding Source](#)

Inactive

Funding Source Priorities 1 item



Funding Source Priority	Description	Funding Source Condition Rule	Funding Source	Percentage	Current Available Balance
a			GR000011945 for PJ000006434	100.00%	500,000.00

Funding Source Rule Structures

- Percentage example:

View Funding Source Rule [PJ000003803 UWMSN | DoBS | YTTERBIUM LASER BASED CMDS SYSTEM](#) ⋮



Project [PJ000003803 UWMSN | DoBS | YTTERBIUM LASER BASED CMDS SYSTEM](#)

Company [UWMSN University of Wisconsin Madison](#)

Description This funding source rule allocates \$850000 from program PG000024044 and gift GF000014421 to fund fabrication project PJ000003803.

Evaluation Date Option Accounting Date

Default Funding Source [UW | Default Funding Source](#)

Inactive

Funding Source Priorities 2 items



Funding Source Priority	Description	Funding Source Condition Rule			
			Funding Source	Percentage	Current Available Balance
a			PG000024044 for PJ000003803	50.00%	425,000.00
			GF000014421 for PJ000003803	50.00%	425,000.00

Funding Source Rule Structures

- Funding source priority example:

View Funding Source Rule



PJ000003646 UWMSN | DoBS | 100 KHZ 2D VISIBLE MULTIDIMENSIONAL LIGHT MICROSCOPY SYSTEM

Project	PJ000003646 UWMSN DoBS 100 KHZ 2D VISIBLE MULTIDIMENSIONAL LIGHT MICROSCOPY SYSTEM
Company	UWMSN University of Wisconsin Madison
Description	This funding source rule allocates \$500000 from grant GR000031632, program PG000011145, and gift GF000016277 to fund fabrication project PJ000003646.
Evaluation Date Option	Accounting Date
Default Funding Source	UW Default Funding Source

Inactive

Funding Source Priorities 3 items



Funding Source Priority	Description	Funding Source Condition Rule			
			Funding Source	Percentage	Current Available Balance
a			GR000031632 for PJ000003646	100.00%	100,000.00
b			PG000011145 for PJ000003646	50.00%	200,000.00
			GF000016277 for PJ000003646	50.00%	200,000.00

Funding Source Rule Structures

- Activity code example:

View Funding Source Rule [PJ000006364 UWMSN | DoBS | DUNE FD1 APA FRAMES](#) 



Project	PJ000006364 UWMSN DoBS DUNE FD1 APA FRAMES
Company	UWMSN University of Wisconsin Madison
Description	This funding source rule allocates \$430000 from GR00040003, GR000027433, and GR000030252 to fund fabrication project PJ000006364.
Evaluation Date Option	Accounting Date
Default Funding Source	UW Default Funding Source

Inactive

Funding Source Priorities 3 items



Funding Source Priority	Description	Funding Source Condition Rule	Funding Source	Percentage	Current Available Balance
a		Fabrication Activity Code AC003818	GR000040003 for PJ000006364	100.00%	20,000.00
b		Fabrication Activity Code AC003817	GR000030252 for PJ000006364	100.00%	130,000.00
c			GR000027433 for PJ000006364	100.00%	280,000.00

Project Budget to Actuals Report

- Project Budget to Actuals by Funding Source (UW)

Project Budget to Actuals by Funding Source (UW)

Create Workbook

Company

UWMSN University of Wisconsin Madison

Budget Structure

Projects by Funding Source

Project/Project Hierarchy

PJ000007628 UWMSN | DoBS | Sidewinder-V2-3

Period

2027 - Oct

The Remaining Budget = Total Project Budget - (LTD Expenses (Actuals) + Commitments + Obligations).

3 items

Project	Cost Center	Fund	Function	Gift	Grant	Program	Original Project Budget	Project Budget Amendment	Total Project Budget	LTD Expenses (Actuals)	Obligations (Encumbrance)	Commitments (Pre-Encumbrance)	LTD Expenses (Actuals) + Commitments + Obligations	Remaining Project Budget
PJ000007628 UWMSN DoBS Sidewinder-V2-3	CC002216 UWMSN DoBS Financial Information Management	FD0701 MFS Project Fund	FN0100 Institutional Support	(Blank)	(Blank)	(Blank)	0.00	0.00	0.00	\$90.50	0.00	\$0.00	\$90.50	(\$90.50)
PJ000007628 UWMSN DoBS Sidewinder-V2-3	CC005443 UWMSN OVCR Space Science and Engineering Center (SSEC)	FD0144 Federal Aid - Special Projects	FN0400 Research	(Blank)	GR000036121 UWMSN Ice Drilling Program-Renewal Years 1-5	(Blank)	\$10,000.00	0.00	\$10,000.00	\$7,631.05	0.00	0.00	\$7,631.05	\$2,368.95
Total							\$10,000.00	0.00	\$10,000.00	\$7,721.55	0.00	\$0.00	\$7,721.55	\$2,278.45

- Review budget, encumbrance, funding(s), and LTD expenses

Questions

Thank you!

Next Q&A will be December 9, 2026

1:00 – 2:00 PM

Topic: Reporting